

**GRANT-IN-AID AGREEMENT FOR CHILD DEPENDENCY  
for Leon County, Florida**

This Agreement is made between the Justice Administrative Commission (the "JAC"), and the governmental agency, namely Leon County, and is approved and signed for by the agency that represents that governmental agency, namely the Board of County Commissioners (the "Grantee") on behalf of the Second Judicial Circuit (the "Circuit") as Grant Manager. The parties agree that:

- A. The JAC will pay the Grantee for expenditures made by the County Government in an amount not to exceed \$32,441.32 for the period beginning July 1, 2003 and ending June 30, 2004.
  1. Payments will be disbursed quarterly upon receipt of properly completed reports noted in B(1) below.
- B. The Grantee will use grant monies provided under this Agreement to assist in the payment of costs incurred for Dependency Counsel in accordance with 39.013 (11), F. S.
  1. The Grantee will submit quarterly Dependency Court Representation Reports to the JAC no later than the 25<sup>th</sup> of the next month following the end of the quarter.
  2. The Grantee will not use grant funds for lobbying the Florida Legislature, the judicial branch, or a state agency.
- C. The Grantee, as a "Recipient" of state funds, will comply with the Florida Single Audit Act, section 215.97, Florida Statutes, as follows:
  1. In the event that the Recipient expends a total amount of State awards equal to or in excess of \$300,000 in the Recipient's fiscal year, the Recipient must have a State single or project-specific audit for such fiscal year in accordance with section 215.97, Florida Statutes, and applicable rules of the Executive Office of the Governor, the Comptroller and the Auditor General. Applicable rules of the Executive Office of the Governor, the Auditor General, and Comptroller, and other information pertaining to the Florida Single Audit Act can be found at <http://www.fsaa.state.fl.us/statutes.asp#C>.
  2. The Catalog of State Financial Assistance (CSFA) establishes that state funds were awarded to the Recipient through the Justice Administrative Commission. The CSFA number for this grant is 21.001. Information from the CSFA can be found at <http://www.fsaa.state.fl.us/statutes.asp#C>.
  3. In determining the State awards expended in its fiscal year, the Recipient shall consider all sources of State awards, including State funds received from the Justice Administrative Commission, except that State awards received by a nonstate entity for Federal program matching requirements shall be excluded from consideration.
  4. The Recipient shall ensure that the audit complies with the requirements of section 215.97(7), Florida Statutes, and the State Projects Compliance Supplement. The

State Projects Compliance Supplement can be found at <http://www.fsaa.state.fl.us/statutes.asp#C>. Compliance includes submission of a reporting package as defined by section 215.97(2)(d), Florida Statutes.

5. If the Recipient expends less than \$300,000 in State awards in its fiscal year, an audit conducted in accordance with the provisions of section 215.97 is not required. Audit costs may not be charged to state projects when the Recipient expends less than \$300,000 in State awards.
  6. Unless prohibited by law, the cost of an audit required by section 215.97 is an allowable charge to a state project. However, charges to state projects should be limited to those incremental costs incurred by the Recipient as a result of the audit requirements of section 215.97 in relation to other audit requirements. The Recipient should allocate the incremental costs to all state projects for which it expended state financial assistance.
  7. The Recipient shall submit copies of reporting packages required by section 215.97 to each of the following:
    - a. The Justice Administrative Commission at the following address:  
Attn: Roy Neel, Accounting Director  
P.O. Box 1654  
Tallahassee, FL 32302
    - b. The Auditor General at the following address:  
State of Florida Auditor General  
Room 574, Claude Pepper Building  
111 West Madison Street  
Tallahassee, FL 32302-1450
  8. The Recipient shall retain sufficient records demonstrating compliance with the terms of this Agreement for a period of 4 years from the date the audit report is issued, and shall allow the JAC access to such records upon request. The Recipient shall ensure that audit working papers are made available to the JAC upon request for a period of 4 years from the date the audit report is issued, unless extended in writing by the JAC.
  9. Pursuant to section 215.97, the JAC, the Auditor General and other state officials may conduct additional audits or evaluations of state financial assistance provided to the Recipient under this Agreement.
- D. This Agreement is subject to the following terms and conditions:
1. The JAC's obligation to pay the Grantee is contingent upon the availability of state funds lawfully appropriated for the purposes stated in Paragraphs A & B.
  2. The Grantee will maintain all records made or received in conjunction with this Agreement in accordance with Rule 2.051, Florida Rules of Judicial Administration.
  3. In providing, or contracting to provide, services, programs or activities, maintaining facilities, and otherwise performing obligations under this Agreement, the Grantee

and Grant Manager will comply with the Americans with Disabilities Act, the Civil Rights Act of 1964, as amended, the Florida Civil Rights Act of 1992 and any other federal or state law that prohibits discrimination on the basis of race, color, national origin, religion, sex, age, marital status, or handicap.

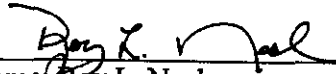
4. If, in the judgment of the JAC, the Grantee for any reason fails to comply with the terms of this Agreement, the JAC will have the right to terminate the Agreement on 30 days written notice by certified mail. In the event of termination, the Grantee will return to the JAC all grant funds, except those expended in compliance with this Agreement, for reversion to the Grants and Donations Trust Fund unallocated.

This Agreement constitutes the entire understanding of the parties. All modifications to the Agreement must be in writing. This Agreement is effective on the date of execution and will terminate on June 30, 2004.

STATE OF FLORIDA  
JUSTICE ADMINISTRATIVE COMMISSION

GRANTEE  
LEON COUNTY

Signed by:


  
Name: Roy L. Neel  
Title: Executive Director  
Justice Administrative Commission  
Date: 10/30/03

Signed by:

Name: Tony Grippa  
Title: Chairman, Board of County  
Commissioners  
Date: \_\_\_\_\_

GRANT MANAGER  
SECOND JUDICIAL CIRCUIT

Signed by:

  
Name: Charles A. Francis  
Title: Chief Judge, Second Judicial Circuit  
Date: \_\_\_\_\_